

**Position:** Collaborating, Learning, and Adapting (CLA) Director

**Opportunity Type:** Full-Time Job

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**Location:** Tbilisi, Georgia

**About the Organization:**

Connexus Corporation is an international development consulting firm that provides consulting services in the areas of finance and enterprise development. Connexus' mission is to provide high quality global consulting services to transform international development and build local capacity. Connexus is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation or gender identity.

**About the Job:**

Connexus is seeking a long-term, Tbilisi-based CLA Director for the anticipated USAID/Georgia Data-Driven Collaborating, Capacity, Learning, and Adapting Activity. The CLA Director will support the enabling environment for the integration of CLA across USAID/Georgia's portfolio, as well as amongst implementing partners, beneficiaries, and other key stakeholders throughout the program cycle. The CLA Director position is contingent upon USAID award.

**Tasks and Responsibilities:**

- Manage the development and implementation of key knowledge sharing activities to promote CLA amongst USAID/Georgia, implementing partners, and other key stakeholders throughout the program cycle.
- Coordinate with USAID/Georgia to incorporate CLA at key points during the development of the Country Development Cooperation Strategy.
- Support CLA through the planning, preparation, and facilitation of at least one Mission-level portfolio review per year, as well as potential additional portfolio reviews including but not limited to Development Objective-level reviews.
- Collaborate with USAID/Georgia to support the development and implementation of the annual CLA agenda and implementation plan, which includes the organization and facilitation of learning events.
- Oversee the development of knowledge sharing products such as a CLA e-newsletter to document and disseminate information gathered during learning engagements.
- Support USAID technical advisors to organize communities of practice at the Mission and implementing partner levels, ensuring engagement with the communities of practice in the interim between meetings.
- Facilitate trainings for implementing partners at the request of USAID/Georgia to respond to changing CLA requirements and priorities.

**Qualifications:**

- Master's degree in communications, knowledge management, social sciences, or other related disciplines.
- At least 5 years of relevant experience in knowledge management for USAID-funded projects. Experience supporting knowledge management activities directly with USAID is required.
- Familiarity with USAID's Collaborating, Learning, and Adapting (CLA) framework as well as best practices to integrate CLA into the program cycle.
- Demonstrated experience in engaging and coordinating with USAID staff, host country governments, multilateral stakeholders, and local partners.
- Demonstrated experience in organizing and managing knowledge sharing platforms and learning events such as portfolio reviews, pause and reflect sessions, communities of practice, and more.
- Excellent written communication skills, including the ability to produce high-quality project reports required.
- Fluency in English required, working proficiency in Georgian or Russian strongly desired.

**Deadline:** March 25, 2024

**How to Apply:**

Interested candidates can send their resume and cover letter to [careers@connexus.email](mailto:careers@connexus.email) with "CLA Director - USAID/Georgia CCLA" in the subject line. No phone calls please.