

**Position:** Call for Institutional Strengthening Specialists  
**Opportunity Type:** Full-Time Job or Contracted  
**Location:** Global



### **About the Organization**

Connexus Corporation is an international development consulting firm that specializes in local human and institutional capacity strengthening, as well as facilitating access to finance and investment, enterprise development, knowledge management, and rural and agricultural market development. Connexus' mission is to provide high quality global consulting services to transform international development and build local capacity. Connexus is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, or gender identity.

### **Position Description**

Connexus is seeking multiple mid- and senior-level Institutional Strengthening Specialists to strengthen the human and organizational capacity of local, regional, nontraditional, and diverse United States Agency for International Development (USAID) partners for projects in all technical areas related to humanitarian assistance and development.

Institutional Strengthening Specialists will be tasked with enhancing the human and organizational capacity of new, nontraditional, diverse, and local and regional partners for USAID. Institutional Strengthening Specialists will be trained to implement Connexus' proprietary Impact Strengthening for Development (ISD) toolkit to administer organizational capacity assessments, develop tailored capacity development plans, and track and report the progress of new, nontraditional, diverse, and local and regional partners to increase their eligibility to receive direct USAID assistance and further the Agency's localization goals.

The positions will be based globally and are contingent upon project award and approval.

### **Tasks and Responsibilities**

- Conduct organizational capacity assessments using Connexus' ISD toolkit, as well as standard tools such as Non-US Pre-Award Survey (NUPAS), NUPAS+, and Organizational Capacity Assessment (OCA), to assess the financial, administrative, management, and governance capacities of new, nontraditional, diverse, local, and regional USAID partners.
- Oversee administration of OCAs.
- Provide technical leadership to tailor capacity development services to the needs of new, nontraditional, diverse, local, and regional partner organizations.
- Oversee the identification and onboarding of new, nontraditional, diverse, local, and regional partner organizations working in USAID focus areas.
- Build a network of local service providers and consultants to deliver technical assistance contextualized to local realities.
- Design and implement training of trainers to leverage local resources in the administration of OCAs and the provision of capacity strengthening services.

We are looking for Institutional Strengthening Specialists with experience building human and institutional capacity in one or more of the following areas:

- Governance and Ethics
- Administration
- Strategic Planning

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- Budget Planning
- Financial Management Systems
- Organizational Management
- USAID Project Management
- Procurement Systems
- Warehousing and Logistics Systems
- Human Resource Management Systems
- Information Technology
- Leadership and Team Development
- Financial Sustainability
- Gender Equity and Social Inclusion
- Diversity, Equity, Inclusion, and Accessibility
- Communications Strategy Development
- Monitoring, Evaluation and Learning and Collaboration Learning and Adaptation (CLA)

#### **Qualifications**

- Master's degree in international development, social sciences, or other areas relevant areas.
- Minimum of 5 years of relevant experience in facilitating organizational capacity assessments and development for USAID-funded projects.
- Strong understanding of USAID's localization and CLA agendas and strategies.
- Strong facilitation, training, and coaching skills, especially with the ability to communicate effectively adapting for various contexts, cultures and languages.
- Exceptional oral and written communication skills in English, with proficiency in an additional relevant language, such as French, Spanish, Arabic, and/or Swahili, preferred.
- Ability to travel internationally, as needed.

#### **How to Apply**

Interested candidates can send their resume to [careers@connexus.email](mailto:careers@connexus.email) with "USAID Institutional Strengthening Specialists" in the subject line by **no later than Friday August 17, 2024**. No phone calls please.